

# **MEMORANDUM of UNDERSTANDING**

Between

REN 96 SWIM TEAM

and

RENFREW BATHS AMATEUR SWIMMING CLUB

October 2006

This Memorandum of Understanding seeks to establish a closer, more formal, relationship between Renfrew Baths ASC and Ren 96

## CLUB STATUS

Both Clubs will continue to maintain their own autonomy in terms of their:

- Membership
- Finances and Club Assets
- Teaching and Coaching Structure
- Committee Structures.
- Volunteers & Helpers
- Swimming Technical Officials

Both Clubs will independently affiliate to the

SCOTTISH AMATEUR SWIMMING ASSOCIATION and

SCOTTISH AMATEUR SWIMMING ASSOCIATION  
WEST DISTRICT

It is proposed that the following areas of mutual interest be established

## COMPETITIVE OPPORTUNITIES

- If appropriate, both Clubs agree to utilise the SASA 'second claim club' (SASA Bye-Law BL8.2.4) to allow their members to compete together at nominated events.
- Entries for such competitions shall be carried out by the competing club.
- Where possible, the competitors should compete under the competing clubs colours and must comply with that clubs Codes of Conduct.
- Both clubs agree that swimmers competing with them under second claim status will only be required to meet the cost of their individual entries
- Both Clubs agree to respect the swimmers decision of which Club they wish to nominate as their 'first choice '.
- If appropriate both clubs agree that where it is recognised that a swimmer is training with their 'second' club more than 50% of their training regime, then that swimmer is encouraged to make [that] club their 'first' club.
- Swimmers will only pay a Membership Fee to one club in any SASA Membership Year.( as defined in SASA Bye-Law BL12.2.2.1)
- Swimmers who are training with their second claim club should meet the cost of that training, on a per session basis, to the club providing such training. Both Clubs should apply a reasonable 'trial or transition period' for which no cost is charged.
- Time-trials - REN96 agree to advise Renfrew Baths ASC of forthcoming time trials and invite swimmers to take part. Renfrew Baths agree to provide individuals (administrative, coaching or technical officials) to assist the running of the trial.

## PROGRAMME PLANNING & STANDARDS

- If requested, the REN96 Head Coach will review the swimmer training programs at Renfrew Baths and offer appropriate advice.
- Where appropriate & if requested the REN96 Head Coach, in discussion with the current Lead Squad Coach of Renfrew Baths ASC, will outline and reach agreement on the entry/exit standards for swimmer progression into and out of REN96

## TRAINING OF SUPPORT STAFF

- Interchanges of coaching staff between each of the clubs may occur to assist in their training and development or to provide levels of experience to meet the requirements of long term coach development schemes.
- Both Clubs will give administrative support and guidance to help new committee members into post.
- Where it is recognised that training of support staff including Coaches, Teachers, Lifeguards, Helpers, Technical Officials and other Volunteers i.e. Child Protection Officers could be done jointly both clubs agree to consider where such opportunities become available and provide due notice.
- While both Clubs should maintain their own fully trained Child Protection Officer, It is recognised that there would be a benefit if this is considered to be a shared resource.

## WATER ACCESS

- Both Clubs should seek to maximise the use of water access provided by the Local Authority or Pool Operating Management.
- Swimmers from both Clubs should be able to access training structures within each Club to give the most appropriate training to the individual swimmer, as agreed by the coaching staff and in accordance with the SASA BL8.2.4.

## RESOLUTION OF DISPUTES

- Both clubs agreement to nominate a representative to act on their behalf should a dispute or a grievance arises involving any aspect of this agreement.
- In the first instance the club grievance procedure of the club where the grievance was first notified will be followed. Where this route does not provide a solution the club representatives will endeavour to resolve the issue.

This memorandum has been accepted by both Clubs who agree to take all steps to ensure that it operates in the best interests of the swimmers.

This document will be reviewed annually and amended as appropriate

**Signed of behalf of the Clubs**

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**Chairman REN 96 ASC**

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**Chairman Renfrew Baths ASC**

An appendix to this document should be prepared that contains the contact details of nominated individuals